



RESPONSIBLE OFFSHORE SCIENCE ALLIANCE

RESEARCH PROJECT MANAGER - Full Time

The Responsible Offshore Science Alliance (ROSA) seeks a project manager with excellent administrative and organizational skills and deep knowledge and experience in offshore wind (OSW) fisheries research to serve as its Project Manager. The ROSA Project Manager has a key role in the effective coordination of regional research activities by optimizing scientific and research output efficiently and effectively.

ROSA is a collaborative effort of the fishing and offshore wind energy industries, federal and state government partners, and the ocean science community. ROSA's mission is to advance research, monitoring and methods on the effects of offshore wind energy development on fisheries across US federal and state waters. ROSA is a 501(c)(3) non-profit organization. More about ROSA can be found at: <https://www.rosascience.org/>.

Reporting to the Research Director (RD), the Project Manager will lead the coordination of various research project teams (awardees of future funding opportunities), communicate with stakeholders, define project goals, and see projects through to their closure. They will support the development and evaluation of projects across the Regional Research Fund portfolio, while working within constraints like field and reporting schedules and budgets.

www.rosascience.org

1050 Connecticut Avenue NW

Unit 65036

Washington, D.C. 20036



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RESPONSIBILITIES

Major Responsibilities & Duties

- Develop, lead and issue regional OSW research Request for Proposals (RFPs).
- Develop and lead proposal evaluation procedures, rubrics, and selection processes.
- Set and continually manage project and program expectations.
- Manage multi-disciplinary awarded project teams to ensure project objectives are completed on time and within budget.
- Identify potential new research opportunities, and establish and formulate technical approaches to inform future ROSA guidance.

Communications

- Ensure stakeholder inclusion and balance of sector perspectives in all stages of development and implementation.
- Manage external communications around RFP solicitations, project updates, and results in coordination with the Communications Associate.
- Maintain frequent communication with ROSA Staff and Leadership.

Qualifications & Minimum Requirements

- Master's degree or higher in fishery science, marine resource management, marine ecology, or closely related disciplines required, with extensive knowledge of New England and Mid-Atlantic fisheries science institutions, regulations, and practices or commensurate work experience to gain expertise and capabilities in these areas.

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- Experience participating in proposal evaluation and peer review.
- Experience applying for competitive research funding and conducting research.
- Experience in project management, including budgeting, operations, and the ability to work with high-performance teams and set and achieve strategic objectives.
- Proven ability to successfully handle multiple projects simultaneously and absorb information rapidly.
- Ability to set priorities and meet deadlines, as well as anticipate needs in advance, plan and take on new assignments or changes in direction.
- History of collaboration with fishing and/or renewable energy industry participants and researchers.
- Past success working with diverse audiences and cultivating strong professional relationships.
- Proven ability to work independently and remotely with minimal supervision.
- Commitment to working transparently and collaboratively with stakeholders.
- Superior organizational, time management, writing, communication, and interpersonal skills.
- Proven ability to effectively handle sensitive information in a professional, confidential manner.
- Ability to travel to meetings and conferences.

Preferred Qualifications

- Experience in offshore wind development and related state and federal fisheries regulatory processes.

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- Familiarity with major fisheries datasets and their collection and use.
- Familiarity with principles of meeting organization and facilitation for effective group decision making
- Demonstrated ability in analyses, technical writing, and oral presentations specifically relating to marine resource science and management.
- Excellence in effective communication of technical data and information to non-technical audiences, and efficiently providing information to varied audiences both verbally and in writing.

ADDITIONAL INFORMATION

The location of this position is remote within the United States, eastern or central time zone. This position will provide for a flexible schedule but will require you to participate during EST hours of regular operation as needed. ROSA will collaborate to best accommodate schedules and preferred part-time working hours.

ROSA offers a flexible work environment that supports the health and well-being of our employees.

SALARY INFORMATION

This is a full time, remote position. The position's location is flexible within the US. Travel is expected to select local, regional, and/or national meetings, workshops, and events. The annual salary range is \$95,000 to \$115,000, plus additional health and retirement benefits, commensurate with experience. ROSA is an equal opportunity employer and strives to create a diverse, equitable and inclusive work atmosphere.

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Applications are due November 17, 2023. Please send a cover letter, your resume, and contact information to careers@rosascience.org with the Subject "Research Project Manager". Successful candidates will be contacted for an interview. The application review and interview process will be conducted in December 2023, and a target start date for the successful candidate will be in January 2024.

The Responsible Offshore Science Alliance (ROSA) is a nonprofit organization leading a collaborative effort to advance research and monitoring on the potential effects of offshore wind on fisheries. At the heart of ROSA's work is a community—of fishermen, offshore wind developers, academics, government representatives, and others—united behind a common goal: objective, collaborative science. www.rosascience.org

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