



**Responsible Offshore Science Alliance**  
**Executive Director Position Announcement**

The Responsible Offshore Science Alliance (ROSA) seeks a strong leader with excellent administrative and organizational skills and deep knowledge and experience in of cooperative/collaborative fisheries research to serve as its Executive Director. The ROSA Executive Director has a key role in leading the effective coordination of regional research activities to optimize scientific and research output in an efficient and effective manner. ROSA is a collaborative effort involving the fishing and offshore wind energy industries, federal and state government partners, and the ocean science community. ROSA's mission is to advance research, monitoring and methods on the effects of offshore wind energy development on fisheries across US federal and state waters. ROSA is a 501(c)(3) non-profit organization. More about ROSA can be found at: <https://www.rosascience.org/>.

Reporting to the Board of Directors, the Executive Director (ED) will have overall strategic, financial, and operational responsibility for ROSA's implementation, growth, staff, programs, and execution of its mission.

**Key Responsibilities**

*Leadership and Management*

- Execute organizational strategy to grow ROSA's leadership in research focused on offshore wind energy impacts on fisheries and ocean ecosystems.
- Lead Board in expansion of overall organizational capacity; recommend timelines and resources needed to achieve strategic goals
- Furthering organizational development policies such as conflicts of interest, investments, grant procurement and oversight, and others.
- Develop ROSA's ability to manage research and monitoring projects
- Ensure ROSA serves as a coordinating entity and that research and monitoring activities are aligned with ROSA mission and serve the needs of the larger public/private partnership
- Prioritize and track multiple projects simultaneously, coordinating workflow, preparing background documents, and monitoring deliverables by following through on tasks to ensure progress to deadlines.
- Provide oversight of fiscal management of the organization, including budgeting, audits, fundraising, and related reporting requirements.
- Lead, coach, and manage ROSA team of staff and contractors.

### *Fundraising*

- Work with federal and state agencies, offshore wind developers, and others to expand and maintain sufficient funds to support research activities and organizational expenses while preserving the independent and non-aligned role of ROSA.
- Seek out new partners, funding opportunities, and strategies for ensuring the long-term fiscal health of the organization.

### *Communications*

- Organize and convene open, transparent, productive, and efficient meetings of ROSA's board, Advisory Council, Research Advisors, and subcommittees.
- Facilitate and design processes to foster scientific collaboration between wind and fishing sectors, including promoting cohesion and consistency between relevant scientific endeavors.
- Actively engage and energize ROSA board members, Advisory Council, and other subcommittee delegates, partnering organizations, and funders.
- Ensure an open dialogue that balances perspectives of different key stakeholders in conducting ROSA's work.
- Represent ROSA externally by being an active member in the offshore wind and ocean science community, including representing the organization at scientific and industry conferences, meetings, and events.
- Manage external communications including ROSA newsletters, website, and other appropriate media with the goal of expanding awareness of ROSA and its mission and communicating activities, milestones, and results.

### **Qualifications**

The Executive Director will be thoroughly committed to ROSA's mission. All candidates should have proven experience with 501(c)(3) non-profit management or the equivalent.

### *Minimum Requirements*

- At least 8-10 years of professional experience in the fisheries arena, such as management, research, or other science-based role, or in a related biological field.
- Experience in management, including budgeting, operations, and the ability to manage and develop high-performance teams and set and achieve strategic objectives.
- Demonstrated commitment to evidence-based decision making and the unbiased pursuit of scientific knowledge.
- Track record of effectively establishing, leading, and managing multi-disciplinary teams to address complex problems in natural resource science and management.
- Experience addressing scientific and natural resource management challenges through conflict resolution and collaborative engagement systems
- Past success working with diverse audiences with the ability to cultivate strong relationships and engage in conflict resolution. The ability to work with diverse agencies, fisheries, and researchers in a non-partisan, fair, independent, and trusted manner is essential.
- Proven ability to work independently with minimal supervision.
- Action-oriented, passionate, entrepreneurial, and adaptable approach to professional responsibilities.
- Proven ability to successfully handle multiple projects simultaneously, set priorities and meet deadlines, as well as anticipate needs in advance, plan and react positively to new assignments or changes in direction.
- Superior organizational, time management, writing, communication, and interpersonal skills.

- Quick study of new information and an awareness of/interest in the energy and fishing industries.
- Proven ability to effectively handle sensitive information in a professional, confidential manner.
- Ability to travel to meetings and conferences.

#### *Preferred Qualifications*

- Master's degree or higher in fishery science, marine resource management, marine ecology, or closely related disciplines required, with extensive knowledge of New England and Mid-Atlantic fisheries science institutions, regulations, and practices or commensurate work experience to gain expertise and capabilities in these areas.
- Experience in offshore wind development and related state and federal fisheries regulatory processes.
- Familiarity with major fisheries datasets, and their collection and use.
- History of strong relations with fishing industry participants and researchers
- Familiarity with principles of meeting organization and facilitation for effective group decision making
- Demonstrated ability in analyses, technical writing, and oral presentations specifically relating to marine resource science and management.
- Excellence in effectively communicating technical data and information to non-technical audiences, and efficiently provide information to various audiences both verbally and in writing.

This is a full time, remote position. The position's location is flexible but should be within the Northeast or Mid-Atlantic regions of the US. Travel expected to be 10% to 30% time for local, regional, and/or national meetings, workshops, and events.

The annual salary range is \$140,000 to \$160,000, plus additional health and retirement benefits. Candidates will be considered based on qualifications and experience. ROSA is an equal opportunity employer.

**To Apply:** To apply, submit a resume or curriculum vitae and written statement of interest by email to: [info@rosascience.org](mailto:info@rosascience.org). Please use "ROSA Executive Director Application" in the email subject line. Applications are due January 12, 2023.

The application and interview process will be conducted in January and February 2023 with a target decision date of March 2023 and a target start date of the successful candidate in April 2023.

Should you wish to have your candidacy for this position held in confidence, place the word "confidential" in the subject line of the email. It is the intent of the board to maintain confidentiality of any applicant's name throughout the process.

Please direct any questions about this position or recruitment announcement to Helen Henderson, ROSA Administrator at [Helen@rosascience.org](mailto:Helen@rosascience.org) who will coordinate responses to such questions.